

TI Foundation Volunteer Incentive Program (VIP) Guidelines (Effective June 2, 2015) **NOTE DEADLINES HAVE CHANGED**

VIP Guidelines

The Program The TI Foundation VIP (Volunteer Incentive Program) supports employee and retiree volunteerism with nonprofit agencies throughout the U.S., thus leveraging employee/retiree and foundation resources for maximum community benefit.

Through this program, employees and retirees who actively volunteer with an eligible nonprofit may apply for a cash grant to support that organization. (See program policies.)

- **How do I apply?**

Please register your volunteer time at <http://getinvolved.ti.com> or contact the TI Foundation call center at 855-493-9862.

- **How does the VIP work?**

- Hours must be logged using the online system or via the TI Foundation call center. For every 10 hours volunteered, the Texas Instruments Foundation will make a contribution of \$125 to the eligible nonprofit organization where the volunteer hours were performed.
- Multiple applications may be submitted for the year up to a maximum match of \$1,000; however, each application must be for at least 10 hours.
- Each eligible agency, organization or affiliate may receive a maximum of \$15,000 from TI Foundation VIP in one calendar year.
- Proposed or projected volunteer hours may not be logged.
- Hours must be completed and registered online by January 31 and confirmed by the non-profit by the last day of February of the following calendar year.
- The benefiting nonprofit organization may not enter volunteer hours on behalf of an employee/retiree.
- The Texas Instruments Foundation and Texas Instruments are not permitted to log hours on behalf of anyone.

Eligible Individuals

- Employees (active or on LOA) on the U.S. payroll of Texas Instruments or wholly owned subsidiary
- Retirees of Texas Instruments
- Directors or retired Directors of Texas Instruments
- Applicants must complete a minimum of 10 hours of volunteer work in a calendar year, per grant, at an eligible organization. Maximum of \$1,000 limit per participant per year.

Eligible Organizations

Eligible organizations are non-profit, charitable organizations and pre-K-12 schools, colleges and universities in the United States or its territories.

- Tax-exempt organizations under section 501(c)(3) of the US Internal Revenue Code.
- Public, non-profit private and charter schools serving pre-K–12th grades, which are physically located in the United States or its territories, including tax-exempt school district foundations whose sole purpose is raising money for their districts.
- Two-year or four-year, non-profit private or public colleges or universities physically

located in the United States or its territories that grant associate, bachelors, masters or doctoral degrees.

- Tax-exempt education funds whose sole purpose is to raise money for its school, member college or university, and which is individually eligible under the program (e.g. United Negro College Fund, Independent College Funds of America, etc.)
- Alumni funds, foundations or associations that have a tax-exempt status and are affiliated with an eligible institution, if the institution certifies that all such contributions are applied directly to or in support of its primary educational objectives. These institutions must meet the criteria above.

Ineligible Organizations

- Private foundation or endowment funds
- Individuals
- Sectarian or denominational religious organizations
- Political activities, parties or candidates
- Veterans organizations
- Fraternal or labor organizations, or other membership-based organizations
- Organizations in which fees are reduced in return for volunteer service (co-op schools)
- Athletic organizations, clubs or programs (including community and/or school-based programs)
- Organizations whose indirect or direct actions negatively impact Texas Instruments

Eligible Volunteer Service

- The TI Foundation VIP operates on a calendar year (January 1 through December 31). Final submission of grant requests must be made by January 31 of the following year.
- Eligible volunteer service includes volunteer activities that benefit qualified agencies.
- Preparation time toward a volunteer activity (e.g. preparation for a career day presentation or board meeting) counts towards eligible volunteer service

Ineligible Volunteer Service

- Volunteer service that directly benefits eligible participants and/or their families is not eligible.
- Volunteer service performed by family members of a TI employee/retiree/director is not eligible.
- Anticipated volunteer service not yet performed is not eligible.
- Political volunteer activities.
- Volunteer service performed at religious organizations such as churches and synagogues.
- K-12 and university school-based non-academic extracurricular activities and enrichment programs (including booster clubs, cheerleading, drill team and sports).
- Coaching of athletic teams and programs (e.g., little league, soccer, football leagues).
- Travel time to and from the volunteer activities is ineligible. Only actual time spent volunteering counts toward a VIP grant.
- Requests to support travel expenses will not be considered.
- Participation in sports tournaments.

Application Procedure

- Please visit <http://getinvolved.ti.com> to register your gift online or call 855-493-9862.

Disclaimer

- ***Texas Instruments Foundation does not guarantee funding to all eligible organizations. The Foundation reserves the right to interpret and administer the program, and may suspend, amend, or discontinue the program at any time.***

- *A contribution from the Texas Instruments Foundation to a nonprofit organization through the VIP does not constitute an endorsement of that organization or its activities.*

Texas Instruments Foundation Matching Gift and VIP Center
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